



REQUEST FOR EXPRESSIONS OF INTEREST

Expressions of Interest for Ceremonies.

PRODUCERS, DIRECTORS AND CREATIVE PERSONNEL/COMPANIES FOR THE *2023 Pacific Games Opening & Closing Ceremonies*

INTRODUCTION

This Request for Expressions of Interest and Statement of Qualifications (“the EOI”) is issued to invite expressions of interest from qualified and competent persons or companies on their capacities and experience to be considered by the Organizing Committee of the 2023 Pacific Games (“Sol2023”) for the creation and production of the Games’ Opening and Closing Ceremonies (“the Ceremonies”) presented on November 19 and December 2, 2023 in Honiara, Solomon Islands.

The EOI is not a solicitation of ideas or concepts for the Ceremonies. Rather, it is an invitation to individuals or organizations to demonstrate their qualifications and experience and make themselves known to Sol2023 as potential candidates for roles in the Ceremonies’ development and presentation. It is the first phase of the selection process for the team that will create and produce, in conjunction with and under the direction of Sol2023, the 2023 Pacific Games Opening and Closing Ceremonies.

The EOI shall be used to qualify prospective individuals and/or companies, and Sol2023 will determine the methodology as well as qualified candidates to participate in subsequent phases of the Ceremonies Team selection process. Sol2023 may choose, in its sole discretion, to negotiate directly with qualified candidates, or elect to request quotes or proposals from these qualified candidates. Sol2023 shall have no obligation to accept any proposal, nor enter into agreement for any service from any individual or company submitting an EOI.

SOL2023 OPENING AND CLOSING CEREMONIES

Sol2023 will present Opening and Closing Ceremonies to a live and international television audience that reflect the Solomon Islands and the diverse cultures of the South Pacific, and that celebrate the 2023 Pacific Games. Sol2023's goal is to provide the athletes, spectators, Games family, national community and international television viewers with inspiring Ceremonies that showcase the host country through dynamic cultural and entertainment presentations, while delivering the protocol required to officially open and close the 2023 Pacific Games.

Sol2023 is committed to presenting the best of our nation's creativity, traditions, innovation and entertainment in Ceremonies designed to –

- Reflect the values of the Pacific Games and Sol2023;
- Showcase the excellence and originality of Solomon Islanders' creativity;
- Express the diversity and reflect both the traditional heritage and contemporary culture of the host city and nation; and
- Celebrate and promote the unique way of life of the Solomon Islands and the South Pacific.

The Ceremonies will be presented in the newly-constructed National Stadium. The stadium will feature Athletics, Football and Rugby sport competitions between the two shows, and a critical mandate of the Ceremonies Team will be protection of the infield turf during set-up, rehearsals and performances.

A close collaborative relationship between Sol2023 and the Ceremonies Team will be required in order to deliver world-class shows. The Opening and Closing Ceremonies provide key branding and messaging platforms for not only the 2023 Pacific Games, but also for the Solomon Islands. It is vital, therefore, that the Ceremonies present compelling, iconic images that capture the host country and express its unique people, place and culture, yet have universal appeal.

Accordingly, Sol2023 has established themes for the two Ceremonies that link to the Games' vision, values, brand and "Challenge. Celebrate. Unite" motto, as well as high-level sample running orders for the Opening and Closing.

EXPRESSION OF INTEREST AND STATEMENT OF QUALIFICATIONS

Sol2023 is seeking Expressions of Interest and Statements of Qualifications from competent persons or companies in the producing, directing and creative fields who wish to express their desire to participate in the Sol2023 Ceremonies, and to present an overview of their relevant experience and credentials.

Please note: This is NOT an application for specific positions, nor does it constitute a Request for Proposals regarding the Opening and Closing Ceremonies.

The conceptual approach to Ceremonies delivery is under review, and Sol2023 is examining options and alternatives for producing the shows. This EOI is the first phase of that process and is designed to identify parties who may be invited to participate in subsequent applications or selection processes.

RESPONDENTS - PRODUCING, ARTISTIC AND CREATIVE PERSONNEL

Producers, directors, creative professionals and companies working in the, cultural, event, theatre, entertainment and related fields are encouraged to respond to the EOI.

Types of personnel and/or companies include -

- Producers, Artistic Directors and Directors;
- Designers with live event or theatrical backgrounds;
- Musical Directors and composers;
- Choreographers.

We are not currently seeking performers, musicians, constructors, fabricators and similar individuals or companies, nor are we currently seeking companies/personnel engaged in staging, sound, lighting, rigging, fireworks and special effects and related fields.

EOI RESPONSE

Note: EOI responses by individuals will be accepted regardless of nationality, although preference will be given first to Solomon Island residents, followed by residents of South Pacific nations. With respect to EOI responses by companies, while Sol2023 will accept responses from enterprises not domiciled in the Solomon Islands, Sol2023 fully expects that in the event such a company were engaged in Opening and Closing Ceremonies production, that said company will arrange an affiliation with a local firm, or create a company domiciled in the Solomon Islands for the purpose of Ceremonies production.

Responses should be concise, limited to no more than ten (10) pages and demonstrate relevant live event experience. Optional supporting material may accompany the EOI, but custom materials are strongly discouraged and neither requested nor required. Applications and supporting materials cannot be returned.

One (1) original plus one (1) copy of the complete EOI must be submitted. Wherever possible we encourage the electronic submission of materials to the email address listed below.

Please organize the EOI submission according to the following categories:

- **General Information** – Name(s), contact information and a brief overview of key participants (if a company);
- **Occupation/Business Type** – IE. Producer, Artistic Director/Director, Music Director, Choreographer
- **Experience** – A concise resume of projects, events or creative experiences including dates, the individual/company's collective and/or individual role and key contributions;
- **Event, Project or Production Case Study** – A brief summary of one (1) project, event or production that highlights the individual's/company's achievements and unique suitability to be engaged on the Sol2023 Ceremonies. Please include a description of the event, project or production, specific responsibilities and summary of outcome and/or result.
- **References** – Please include two (2) references specific to the event, project or production profiled in the Case Study.
- **Optional Supporting Material** – You may include optional supporting material limited to no more than one (1) DVD, CD or flash drive or link to a website featuring material of not more than ten (10) minutes duration, and two (2) brochures, programs, catalogues or similar written materials. Material should be representative of the individual/company's major relevant work. All optional materials must be clearly labeled with the submitter's name and contact information.

Direct contact with Sol2023 staff, Board Members, sponsors or partners concerning this EOI is not permitted.

You may direct questions or seek additional information regarding the EOI from the Sol2023 contact noted below by e-mail **on or before February 20, 2023**.

Karrie Jionisi
Ceremonies Coordinator
KJionisi@sol2023.com.sb

If you wish to receive copies of questions directed to Sol2023 regarding the EOI, and its responses, **you must register** your name and email address with the Sol2023 contact, and request to be included in the Opening and Closing Ceremonies EOI Question and Answer posts.

Only those individuals/companies who register with the Sol2023 contact will receive copies of questions submitted and Sol2023's responses.

BUDGET

Information regarding the Ceremonies budget, as well as goods and services support provided to the Opening and Closing Ceremonies by Sol2023 Functions, will be shared with Respondents selected to participate in subsequent phases of the Ceremonies Team selection process.

RESPONSE DATE

EOI responses are due at the Sol2023 offices either electronically or delivered in printed copy at the following address by no later than **4:00 pm on February 27, 2023**. EOI responses received after this deadline will not be accepted. Note: We highly encourage Respondents to submit via electronic means.

**Sol2023 Pacific Games
Sea King Building, Honiara
PO Box 2443**

EVALUATION PROCESS

Sol2023 will catalogue all EOI's received. Each will be reviewed based on the criteria described in this EOI including without limitation factors such as demonstrated live event experience of similar magnitude, qualifications, capacity, the Respondent's Case Study and references by an Evaluation Committee that may include employees, consultants and contractors.

The foregoing criteria are not necessarily exhaustive or listed in order of importance and will not necessarily be weighted equally by Sol2023 in terms of importance. Sol2023 will, in its sole discretion, determine the weighting to be given to the evaluation criteria and may establish additional evaluation criteria for this EOI.

Following the EOI Evaluation Period, Sol2023 will notify successful Respondents regarding subsequent phase(s) and methodologies in the Ceremonies Team selection process.